

phia NASA SEWP VI Ordering Guide

Contract at a Glance

phia LLC holds NASA SEWP VI contract 80TECH26D0933 in Category C, Mission-Based ITC/AV Service Solutions. Any federal agency, or its authorized contractor, can order from it.

Item	Detail
Contract number	80TECH26D0933
Category / Group	Category C, Group C1 (Small Business Set-Aside)
Contract type	Multiple-award Government-Wide Acquisition Contract (GWAC), IDIQ
Period of performance	1 November 2026 – 31 October 2036; orders may run up to 60 months beyond
SEWP fee	0.34%, already included in quoted prices
Order limit, Category C	\$2M per order in contract year 1; \$10M per order in year 2
Payment	EFT and government purchase card accepted for orders of any size
UEI / CAGE	Z5AUUJCCF2Y5 / 6J9X9
Primary NAICS	541512, Computer Systems Design Services
Business size	Small business
Address(es)	phia LLC <ul style="list-style-type: none"> 11166 Fairfax Blvd, Ste. 500, PMB 1004, Fairfax, VA 22030 301 SW Tualatin Loop, West Linn, OR 97068
Web page	www.phiatech.com/contracts/nasa-sewp-vi

phia Points of Contact

Need	Contact	Phone	Email
Quotes, sales and new orders; Order issues and escalation	Chad Hein, SEWP VI Program Manager	571-969-7442 x703	chad@phiatech.com
Post-delivery and technical support	Justin Hoeckle, SEWP VI Deputy Program Manager	571-969-7442 x702	justin@phiatech.com

Need	Contact	Phone	Email
Contract administration, invoicing, general information	phia Contracts team	571-969-7442	contracts@phiatech.com

SEWP Overview and Fair Opportunity

NASA SEWP (Solutions for Enterprise-Wide Procurement), pronounced "soup," is a multi-award GWAC providing Information Technology, Communication and Audio-Visual (ITC/AV) solutions and services to all federal agencies and their approved contractors. Created in 1993, SEWP was the first GWAC in federal acquisition. The program is self-funded through a 0.34% usage fee and supports more than 50,000 orders a year.

Fair Opportunity (contract clause A.1.13). "Contractors will be provided a fair opportunity at the individual order level as appropriate per FAR Part 16.505(b), including the SEWP RFQ tools. No documentation for the order selection is required to be submitted with the order. All such documentation is to be maintained by the issuing procurement office."

FAR 16.505(b)(1) requires that each contract holder be given a fair opportunity to be considered for each order over \$10,000 under a multiple-award contract. The method is at the Contracting Officer's discretion, and the CO must document the rationale for placement and price of each order. The SEWP online Quote Request Tool (QRT) is the recommended method: it automatically includes the contract holders in a selected Group or a suggested source.

About phia and Category C scope

phia is a small business, founded in 2011, that delivers cybersecurity, intelligence and technology services to federal clients. Its focus is on its people and on flexibility for its clients. phia holds corporate certifications for ISO 9001, ISO 27001 and ISO 20000. It is also CMMC Level 2 certified (C3PAO-assessed). Learn more at www.phiatech.com.

What's in scope for SEWP VI Category C. SEWP VI has three scope categories: A (ITC/AV Solutions), B (Enterprise-Wide ITC/AV Service Solutions) and C (Mission-Based ITC/AV Service Solutions). Category C covers a full range of technology services, including:

- Cybersecurity and security systems services
- Custom computer programming services
- Telecommunication services, including network operations
- ITC/AV-based engineering and design services
- Data processing and analysis, hosting and related services
- ITC/AV and network operations and computer facilities
- ITC/AV management, consulting and educational services
- Digital government services

To confirm a requirement is in scope, send an overview or bill of materials to the SEWP PMO at help@sewp.nasa.gov.

How to Obtain a Quote and Place an Order

Requesting a quote

1. Post your requirement in the SEWP Quote Request Tool at www.sewp.nasa.gov. Select Category C, and either Group C1 or phia LLC as a suggested source.
2. To discuss scope, labor mix or approach before posting, contact the phia Contracts team (contracts@phiatech.com).
3. phia answers through the SEWP tool with a quote and a matching CLIN verification file. Every quote states how long it is valid, and phia honors any order placed within that period.
4. While a request is open, questions go through the tool's Q&A feature.

Placing an order

Each agency's internal ordering process varies. The issuing agency's procurement office issues the delivery or task order on any valid federal order form. The SEWP PMO does not issue orders.

- Send every order and modification to the SEWP PMO at sewporders@sewp.nasa.gov or by fax to 301-286-0317, citing contract 80TECH26D0933. Do not send orders directly to phia.
- The PMO validates the order and assigns a SEWP Control Number (SCN). phia begins work only after it receives the SCN. The one exception is purchase-card orders under the micro-purchase threshold.
- An order should include:
 - o order date and number
 - o the authorized ordering official's signature, name and phone
 - o issuing agency, and ordering agency if different
 - o contractor name and SEWP contract number
 - o appropriation and accounting data
 - o billing, invoice and delivery addresses
 - o CLINs and descriptions, and the total amount
 - o period of performance and any statement of work or added terms
- Modifications also go through the SEWP PMO.

Post-delivery Support and Troubleshooting

Installation, warranty and support policy: phia delivers services under Category C, so post-award support follows the terms of each task order.

Troubleshooting a problem order: If you are encountering an issue with an order, please contact the phia Contracts team, SEWP Program Manager and/or Deputy Program Manager via their contact information provided above.

SEWP PMO Helpline

- Email: help@sewp.nasa.gov

- Customer help desk: (301) 286-1478
- Hours: Monday–Friday, 7:30 AM – 6:00 PM ET
- Web: www.sewp.nasa.gov

Revision Log

Version	Date	Change
1.0	October 2026	Initial release